

0:0:0.0 --> 0:0:0.470

Jackie Kwinika

Yeah.

0:0:0.480 --> 0:0:17.630

Jackie Kwinika

Projected on my screen the tender document and welcome to the noncompulsory everything session for the appointment of his service provider for the development of records, file Plan records and document management policy and procedures.

0:0:18.580 --> 0:0:28.910

Jackie Kwinika

And then they tender number is BS2023AF B 498 and that today's the 10th of July 2023 was supposed to start at 11.

0:0:28.920 --> 0:0:33.130

Jackie Kwinika

But now it's only 5 past 11.

0:0:33.140 --> 0:0:39.780

Jackie Kwinika

I am Jackie Kwinika and then the supply chain management specialist responsible for this project.

0:0:41.570 --> 0:0:52.180

Jackie Kwinika

And then I would like to render an apology for my colleague who supposed to join me due to other commitment or something agent came up.

0:0:52.600 --> 0:1:23.680

Jackie Kwinika

My colleague is not able to join me, then I will be presenting this Tendai through had to you and plus of time and for the purpose of confirmation of your attendance please type in your company name your name in the chat there to confirm your attendance to this briefing session you can simply type the name of your company and your name in the chat.

0:1:25.140 --> 0:1:25.520

Jackie Kwinika

Yeah.

0:1:25.530 --> 0:1:25.890

Jackie Kwinika

Thank you.

0:1:31.580 --> 0:1:33.60

Jackie Kwinika

Are you able to see my screen?

0:1:37.870 --> 0:1:38.520

Gopolang Sefara

This weekend.

0:1:39.450 --> 0:1:39.900

Jackie Kwinika
OK.

0:1:39.910 --> 0:1:40.270

Jackie Kwinika
Thank you.

0:1:41.810 --> 0:1:44.180

Jackie Kwinika
I'll just take you through the at the presentation.

0:1:44.730 --> 0:1:47.80

Jackie Kwinika
That is the background to the BANKSETA.

0:1:47.150 --> 0:2:4.120

Jackie Kwinika
For more info you can go to our website to look at our annual report and then the background to this assessment and the we comply to the National Archives and Records Management Act and #43 of 96.

0:2:4.210 --> 0:2:30.200

Jackie Kwinika
And then we currently have it draft record management policy and then the document on the cost management is currently performed within each department, which we've got four department and then we have what physical copies of records on site and somehow of storage and then also electronic copies within the website, the financial System, HR system, the our emails and Learning management system.

0:2:30.810 --> 0:2:39.650

Jackie Kwinika
And then we like to appoint someone to develop a file plan document and to management policy and procedure to cover both the electronic copies and the.

0:2:40.970 --> 0:3:10.680

Jackie Kwinika
Manual or the cause of documents, and then those are the four department with 20 units on that and then our purpose and objective for this project would like to appoint suitable experiences provided to develop required management policy file plan procedure to cover both electronic and manual records or documents the the scope of work there.

0:3:10.690 --> 0:3:12.400

Jackie Kwinika
The bank start at Quest.

0:3:12.930 --> 0:3:18.740

Jackie Kwinika
Someone to develop file plan document and records management policy and procedure.

0:3:18.870 --> 0:3:27.110

Jackie Kwinika

The service profiler is expected to do allow the file plan comma activities of that business developed.

0:3:27.120 --> 0:3:28.620

Jackie Kwinika

Documents are required management policy.

0:3:29.940 --> 0:3:31.190

Jackie Kwinika

Do you document?

0:3:31.200 --> 0:3:35.620

Jackie Kwinika

Because the police must cover following, yeah.

0:3:39.0 --> 0:3:39.240

Jackie Kwinika

So.

0:3:48.780 --> 0:3:49.490

Victor Makgalemele

And that happens.

0:3:42.240 --> 0:3:51.860

Jackie Kwinika

No, it police must cover minimum file creation record or file maintenance record of file storage.

0:3:53.190 --> 0:3:54.700

Victor Makgalemele

Very little translation.

0:3:53.840 --> 0:3:59.810

Jackie Kwinika

The report to file preservation record of file retention.

0:4:3.490 --> 0:4:5.820

Jackie Kwinika

E required to file destruction.

0:4:5.890 --> 0:4:8.540

Jackie Kwinika

Those need to be covered in the policy of the procedure.

0:4:8.550 --> 0:4:13.750

Jackie Kwinika

You need to consult with the head of department, the business unit and the record users there.

0:4:15.920 --> 0:4:22.70

Jackie Kwinika

Record or document management procedure must cover step by step process of document or cause management from creation to destruction.

0:4:33.150 --> 0:4:42.470

Jackie Kwinika

The apologies for that and then you provide training and workshop to record users that we're gonna be one training per department.

0:4:43.20 --> 0:4:49.930

Jackie Kwinika

As stated, the department as stated above, and then we're gonna do one training session for the whole organization.

0:4:50.520 --> 0:4:55.370

Jackie Kwinika

You will assist the the BANKSETA to obtain the file plan from the National Archives.

0:4:56.700 --> 0:5:4.990

Jackie Kwinika

The service provider should ensure that the policy plan procedure aligned with the listed standards and legislation and and the best practices.

0:5:5.960 --> 0:5:19.470

Jackie Kwinika

The competencies will looking for we are we will be requiring ring your friends letters where you develop police procedure and file plan within the past ten years in the public sector.

0:5:20.550 --> 0:5:24.380

Jackie Kwinika

Please don't submit anything from the private sector.

0:5:25.810 --> 0:5:40.160

Jackie Kwinika

The service provider should provide a summary of at least two public sector lines, weight provided training or workshop on records management processes within the last 10 years, and then the first one is going to be reference for.

0:5:41.280 --> 0:5:57.130

Jackie Kwinika

Record policy, procedure and file plan development, and the second one is where you trained or you workshop E whichever client in the public sector on record management processes, those are two different things.

0:5:58.480 --> 0:6:28.310

Jackie Kwinika

Then the project manager experience in developing records management policy, procedure, file planning, public sector meant to attach your CV and your qualification, which would be in record knowledge information or library management indicating your experience, indicating your your experience in your records management policy, procedure, file plan and development should be submitted.

0:6:29.100 --> 0:6:45.770

Jackie Kwinika

Then the experience of at least two team members in developing records policy, the records

management, policy development and file playing the public sector CV and calculation in records, knowledge information library management indicated experience in developing records.

0:6:46.320 --> 0:6:49.430

Jackie Kwinika

Management policy position and file branch should be submitted.

0:6:51.870 --> 0:7:4.250

Jackie Kwinika

Then I think in A2 ensure maybe in those series you submitted state those lines that you you assisted in the public sector.

0:7:4.520 --> 0:7:8.750

Jackie Kwinika

So it's easy for us to see that there is a public sector experience.

0:7:9.620 --> 0:7:18.840

Jackie Kwinika

I'm advising you to indicate in your CV their public sector experience, maybe by indicating those public sector clients.

0:7:21.510 --> 0:7:21.780

Jackie Kwinika

OK.

0:7:22.720 --> 0:7:36.350

Jackie Kwinika

And the duration, the expectation is to have this done in 12 months, but the BANKSETA and the awarded service provider will agree on the completion dates of each part of the work which may be may have shorter completion date.

0:7:36.480 --> 0:7:52.920

Jackie Kwinika

We might complete this in in a shorter period, maybe six months or eight months, whatever it is, but this will be agreed with the winning bidder and the pricing structure will simple follow the structure of the.

0:7:55.150 --> 0:8:2.380

Jackie Kwinika

Scope of work, but I I will quickly project it so you can see how it will.

0:8:2.390 --> 0:8:14.740

Jackie Kwinika

It looks like, OK, I'm projecting the pricing development of records management policy is gonna be one item.

0:8:14.810 --> 0:8:20.590

Jackie Kwinika

You will simply capture only on the yellow section.

0:8:20.640 --> 0:8:24.180

Jackie Kwinika

Your pricing is 292500.

0:8:25.80 --> 0:8:26.20

Jackie Kwinika

We'll put there.

0:8:26.30 --> 0:8:28.670

Jackie Kwinika

That's my development to procedure.

0:8:29.60 --> 0:8:41.440

Jackie Kwinika

I'll put my 10K file plan 5K500 and then training and web shop to departments is gonna be four session, maybe 500 per session.

0:8:41.810 --> 0:8:46.630

Jackie Kwinika

Then provide training and workshop to all this one session.

0:8:47.170 --> 0:8:54.820

Jackie Kwinika

They will do it for 1000 is a service provider and then assist in the obtaining the approval from National Archives.

0:8:55.210 --> 0:8:57.450

Jackie Kwinika

And then Nokia will do this for 5000.

0:8:59.220 --> 0:9:7.830

Jackie Kwinika

You only capture your pricing on the yellow section and then OK, if I believe there's something that was not added there also.

0:9:7.840 --> 0:9:8.190

Jackie Kwinika

OK.

0:9:8.200 --> 0:9:12.250

Jackie Kwinika

My transportation cost as an example.

0:9:14.170 --> 0:9:20.80

Jackie Kwinika

OK, I will have two trips to national aircraft and seven trip to the BANKSETA.

0:9:20.210 --> 0:9:22.420

Jackie Kwinika

OK, maybe it's gonna be 7 trips.

0:9:22.750 --> 0:9:32.560

Jackie Kwinika

Whatever it is, then I'll charge 50 Rand per trip in case gonna be true 350 from my transportation fee or whatever you call it.

0:9:33.110 --> 0:9:36.400

Jackie Kwinika

And then you will only capture on the yellow section.

0:9:36.590 --> 0:9:52.530

Jackie Kwinika

It will automatically calculate, yeah, and the total amount and then if you can check below everything will be added up and then we will have this total bidding price and then if you don't have that, you can just indicate no, I don't have that.

0:9:52.750 --> 0:9:53.980

Jackie Kwinika

I'm deleting this.

0:9:54.110 --> 0:9:57.360

Jackie Kwinika

The vet will be excluded and that will be your pricing.

0:9:57.890 --> 0:10:13.530

Jackie Kwinika

This amount that this is the amount will be used for the purpose of evaluation and you will be appointed for this total amount showing here and then racing this for evaluation purposes.

0:10:13.540 --> 0:10:22.770

Jackie Kwinika

Contract value will be expected budget price for the project then reviews will be requested as and when required.

0:10:22.780 --> 0:10:25.570

Jackie Kwinika

Pricing must cover all items as the terms of reference.

0:10:26.120 --> 0:10:40.200

Jackie Kwinika

Then the pricing will remain same for the period of the contract and then you can include that if I have that vendor, then the total contract value will be based on the budgeted amount of these services.

0:10:40.210 --> 0:10:52.380

Jackie Kwinika

Service provider must complete blogs in the yellow and then it will automatically calculate and then some of the clauses might not apply to this particular tender.

0:10:52.440 --> 0:11:00.640

Jackie Kwinika

This is just our template for the pricing, but please complete information only in the yellow section.

0:11:01.150 --> 0:11:01.840

Jackie Kwinika

Thank you.

0:11:2.90 --> 0:11:3.790

Jackie Kwinika

Back to the terms of reference.

0:11:9.140 --> 0:11:26.390

Jackie Kwinika

Yeah, you know Taban, the pricing schedule must be completed as per the attached and except AB, that's who failed to comply with this requirement will be disqualified because it will be impractical to compare across all submissions.

0:11:26.860 --> 0:11:30.230

Jackie Kwinika

Please don't do any modifications on the pricing.

0:11:30.280 --> 0:11:37.110

Jackie Kwinika

You are only allowed to or right whatever you want to intrude on the yellow sections below.

0:11:37.120 --> 0:11:51.800

Jackie Kwinika

The pricing will given you, but don't temper where there is no yellow section, do not temper it might result in disqualification if you temper with where you are not supposed to temper.

0:11:52.370 --> 0:11:55.360

Jackie Kwinika

Thank you requirements for submission.

0:11:55.410 --> 0:12:35.120

Jackie Kwinika

All should be in in developes as per last 9.5 begs that reserve the right to reject any submission if there's any discrepancies are gentrified, document should be submitted as follows, one at copy in original clearly marked original 1 copied vision of the original and the soft copy, preferably on a memory stick, will have three in velopex, one origin, one at one copy, and then the other envelope is gonna be price, your SPD one and the bank staff performance points claim document each envelope must play a little be marked as follows.

0:12:35.130 --> 0:12:49.680

Jackie Kwinika

The tender name, bid number and also your your company name on the envelope submission that affects sent via telephone, telex or electronic mail will not be accepted.

0:12:49.770 --> 0:12:57.60

Jackie Kwinika

All submissions by the BANKSETA will become the property of the banks that will not be then to the respondent.

0:12:57.530 --> 0:13:0.270

Jackie Kwinika

Submission must be inserted at the submission box.

0:13:0.730 --> 0:13:4.890

Jackie Kwinika

Is for the address and then it's advisable.

0:13:4.980 --> 0:13:12.430

Jackie Kwinika

But the BANKSETA is situated in a very large, complex office park with security offices and the main gate.

0:13:12.440 --> 0:13:20.540

Jackie Kwinika

Please allow at least 30 minutes to clear security and navigate through the office park that is our address there.

0:13:20.830 --> 0:13:47.530

Jackie Kwinika

The NBA service provider is required to sign a register on their submission, and successful builders will be informed in writing once we have concluded the process tender will because that late, if received after the specified date and time, service providers are there for similar advice to ensure that the tenders are displayed, allowing enough time for any unforeseen events that may delay the delivery of the tender.

0:13:51.310 --> 0:14:5.860

Jackie Kwinika

Then for any queries that you are free to contact emails mention, then all clarification on where should be made in writing and received by the BANKSETA at least 10 days before closing.

0:14:6.410 --> 0:14:10.40

Jackie Kwinika

Telephone request will not be entertained.

0:14:10.870 --> 0:14:32.750

Jackie Kwinika

All questions received after the briefing session and the banksters answers will be applied on the website for all civil providers to see should any submission, any questions submitted not be included in the responses, kindly email This and also escalate if there is no feedback.

0:14:34.470 --> 0:14:45.530

Jackie Kwinika

Those are the timelines for this tender evaluation will be the first phase in in three phases, phase phases compliance eligibility.

0:14:45.900 --> 0:14:56.130

Jackie Kwinika

Second one will be technical functionality evaluation and then the third one will price and bank stop reference points and then compliance status.

0:14:56.140 --> 0:14:59.580

Jackie Kwinika

There you need to ensure that you are.

0:15:1.90 --> 0:15:37.60

Jackie Kwinika

Yeah, it takes data in Apple plans and then also you direct us are not listed as restricted and or your management also and those who are state employees, service provider or the director massive permission to do business with the state as legislated based on not out any bits to service provider would not comply with the amounts the bidder direction management must have permission to do business if they are.

0:15:39.820 --> 0:15:40.740

Jackie Kwinika

Employees of the state.

0:15:42.770 --> 0:15:49.870

Jackie Kwinika

The banks that will afford beside beat us a chance to clarify and provide evidence where there is address information on the CSD report.

0:15:52.140 --> 0:15:57.410

Jackie Kwinika

Compliance on eligibility for JV submission.

0:15:57.420 --> 0:16:5.570

Jackie Kwinika

Each partner to the Java mass submit all documents listed below and they gave me gave me agreement.

0:16:6.910 --> 0:16:14.210

Jackie Kwinika

The first document failed to submit the items listed below will result in the bid being disqualified.

0:16:15.610 --> 0:16:38.770

Jackie Kwinika

Submission of proposal and pricing schedule annexure A this if you don't submit you a pricing and you submit all this other information, all simply reject your proposal #2 SBD 1/4 and 6.1 need to form part of your your submission.

0:16:39.980 --> 0:16:59.20

Jackie Kwinika

We also have special conditions that need to be part of this document, which is I think that the last part of this document and then submission of a service provider, central supplier database report and we will not disqualify you for this, but ensure that you submit it also.

0:16:59.570 --> 0:17:3.250

Jackie Kwinika

It is captured correctly on SBD one.

0:17:6.20 --> 0:17:22.800

Jackie Kwinika

Functional or technical evaluation and the project Manager experience service provider should submit a project manager CV, professional profile, resume indicating experience in developing of request management policy, file plan and procedure.

0:17:23.940 --> 0:17:52.750

Jackie Kwinika

Project manager may be an improvement or a individual contracted by the Swiss brother for this project, working under supervision of the service provider, the service provider should clearly indicate the role of team members and failure to do so will result in better not scoring points, because sometimes people just admit 90 CV, but we don't know who is who and it's difficult for us to score points.

0:17:52.760 --> 0:17:56.630

Jackie Kwinika

Please indicate who is who in your project.

0:17:56.860 --> 0:18:18.580

Jackie Kwinika

It assist where the evaluation team in evaluating and this is how we score points less than one year is 01 to two to less than two years is 1.2 to less than three two points, three to less than four is 3 points, 4 to less than five, five points.

0:18:18.590 --> 0:18:31.720

Jackie Kwinika

Five or more maximum five points, then allocated punches renting for the project manager and 10 points for the qualification of the project manager.

0:18:31.790 --> 0:18:43.140

Jackie Kwinika

Then we're looking at the minimum NQF I of the project manager in records knowledge, information or library.

0:18:44.160 --> 0:18:47.550

Jackie Kwinika

If you don't have that end, we have level 5 is 0.

0:18:48.180 --> 0:19:4.270

Jackie Kwinika

Then if it is there and we have level 5 or more, it's five team members saves process should submit at least two series indicating experience in developing of records, file and procedure.

0:19:4.660 --> 0:19:9.200

Jackie Kwinika

Then we will use an average score here for the two team members.

0:19:10.20 --> 0:19:13.210

Jackie Kwinika

This team members may be employees or subcontracted.

0:19:13.740 --> 0:19:15.980

Jackie Kwinika

The service provider must indicate their roles.

0:19:18.440 --> 0:19:35.320

Jackie Kwinika

One year less than one year is 01 to two is 3223 is 4, three or more years is 5 points and this this will

be on an average then meaning if both team members has got three years or more, they're gonna score 5.

0:19:35.370 --> 0:19:50.900

Jackie Kwinika

But if one team member it's three years or more and the other team members has got has zero experience, he's gonna be 5 / 2, it's gonna be 2.5. Come quickly.

0:19:50.910 --> 0:19:57.580

Jackie Kwinika

Rush into the qualifications of team members have score will be scored here.

0:19:57.700 --> 0:19:59.110

Jackie Kwinika

Sort of an average.

0:19:59.420 --> 0:20:25.240

Jackie Kwinika

If there isn't no qualification, is 0, but if one team member has got the qualification means it's gonna be two and a half 2.5 points, and then if both team members is got the qualifications maximum points, then the track record which is so references in records management policy development, file plan and procedure development.

0:20:26.880 --> 0:20:37.830

Jackie Kwinika

The service provider should sign when all this was done successfully within the past 10 years to let us should be signed and dated.

0:20:37.910 --> 0:20:42.100

Jackie Kwinika

Show the contact name be on clients that I had letterhead.

0:20:42.310 --> 0:20:53.190

Jackie Kwinika

Show the month and year the work was done, then indicate the work was done and then one point is 1 reference five or more his five points.

0:20:53.310 --> 0:20:54.530

Jackie Kwinika

Then what's important here?

0:20:56.140 --> 0:21:1.860

Jackie Kwinika

His for your reference to show the month in the year the work was done.

0:21:1.970 --> 0:21:5.360

Jackie Kwinika

So we are able to see if it's within the 10 years.

0:21:5.970 --> 0:21:9.410

Jackie Kwinika

Another thing to look at is it must be signed and dated.

0:21:10.660 --> 0:21:13.550

Jackie Kwinika

There are two dates that will be on the reference letter.

0:21:14.0 --> 0:21:18.920

Jackie Kwinika

The signing date and also the month and year the work was done.

0:21:21.70 --> 0:21:24.140

Jackie Kwinika

OK, believe it's all clear.

0:21:24.510 --> 0:21:32.230

Jackie Kwinika

And then give us a list of public sector clients where training or workshop on records management processes was conducted.

0:21:32.530 --> 0:21:45.190

Jackie Kwinika

This is service provider should provide a summary of at least two public sector lines where it provided training workshop on records management processes within the past 10 years.

0:21:45.660 --> 0:21:52.370

Jackie Kwinika

The client name, contact email did they work, was done and then type of training.

0:21:52.420 --> 0:21:53.780

Jackie Kwinika

Comma, just put this on the list.

0:21:54.760 --> 0:22:1.360

Jackie Kwinika

One line is going to be 0 and then two lines will give you 2 points then.

0:22:3.660 --> 0:22:8.250

Jackie Kwinika

The points for the clients, four points for, for for clients and 5.45 clients.

0:22:8.260 --> 0:22:9.720

Jackie Kwinika

That gives you 20 points.

0:22:16.390 --> 0:22:38.270

Jackie Kwinika

Good 16 when do 20 is the 100 you need to get at least 70% to be considered for price and BANKSETA preference point evaluation, which is 80 points for the price in 20 for the preference point system.

0:22:38.360 --> 0:22:52.510

Jackie Kwinika

That and this is how we will allocate the preference points, then 51% ownership by black person is 6 promotion of local production and delivery by S Africans is 6 points.

0:22:53.360 --> 0:23:4.490

Jackie Kwinika

And then yeah, that the project manager and the two team members, if they are South African, you get 100 points for that.

0:23:4.800 --> 0:23:6.570

Jackie Kwinika

But please submit proof.

0:23:6.620 --> 0:23:11.10

Jackie Kwinika

Give submit those ID copies of those team members.

0:23:11.800 --> 0:23:27.240

Jackie Kwinika

It will be 3 ID copies for your project manager and your two team members to indicate that it's that will be done by 100% South African and then also women ownership threshold 50%.

0:23:27.780 --> 0:23:32.690

Jackie Kwinika

As explained below, there's an explanation below the meaning.

0:23:32.700 --> 0:23:40.40

Jackie Kwinika

If your business is 50% but owned by women, you get 2 points, then youth ownership.

0:23:40.50 --> 0:23:53.510

Jackie Kwinika

If at least 33% ownership by Youth, you got two points and then if it is 20% they should for ownership by people with persons with disabilities is 2 points.

0:23:54.60 --> 0:24:15.710

Jackie Kwinika

And if you have got a 10% Rd threshold for implement of persons with disability who will give you a points with that and then promotion of small and Medium businesses, Co operatives and non governmental institution in all areas, rural and urban is 2 points there.

0:24:15.760 --> 0:24:23.360

Jackie Kwinika

And then it's also an explanation to to say what is that?

0:24:23.370 --> 0:24:27.470

Jackie Kwinika

But under Tendai conditions.

0:24:30.130 --> 0:24:31.450

Jackie Kwinika

OK, let's take that.

0:24:31.460 --> 0:24:38.700

Jackie Kwinika

That puppet E Act also stated and then.

0:24:39.400 --> 0:24:51.160

Jackie Kwinika

Subcontracting will only be accepted if the subcontracted company is Quest E or EMEM, meaning who?

0:24:51.170 --> 0:24:57.40

Jackie Kwinika

Don't know hunt small companies to subcontract big companies.

0:24:57.50 --> 0:25:4.200

Jackie Kwinika

Here we will prefer big companies give him work to small companies.

0:25:4.470 --> 0:25:6.360

Jackie Kwinika

Hope it's more than clearer.

0:25:8.390 --> 0:25:9.800

Jackie Kwinika

Gave me agreement.

0:25:10.270 --> 0:25:15.200

Jackie Kwinika

Just explained, each Member must provide their own submission.

0:25:15.210 --> 0:25:16.700

Jackie Kwinika

Maybe it's SBD documents?

0:25:16.710 --> 0:25:28.520

Jackie Kwinika

Both members must have SBD document and that also the submission of a joint added BANKSETA preference point Lim document and then CSD or text office.

0:25:28.950 --> 0:25:37.90

Jackie Kwinika

Both members must have us indicate that the attacks are facts are in order with the receiver of revenue.

0:25:39.440 --> 0:25:42.310

Jackie Kwinika

And then you also need to complete these forms in full.

0:25:44.830 --> 0:25:48.740

Jackie Kwinika

And also yeah, because mostly people don't want to complete.

0:25:48.750 --> 0:25:49.920

Jackie Kwinika

I don't know the reason.

0:25:50.490 --> 0:25:55.870

Jackie Kwinika

Are you accredited representatives in South Africa for the goods you just a simple yes or no?

0:25:57.390 --> 0:26:35.850

Jackie Kwinika

And then also are you friend based company. Whatever yes or no. Please fully complete the document and you SBD 4 also kindly fully complete and sign this SBD 6.1 fully complete and signed this document the BANKSETA preference. This is what you will use to claim here, you will say yes or no if you are claiming the points you will put a yes and put the 6 points, there, then we will when we do our review or our checks. We'll say indicative.

0:26:35.860 --> 0:26:40.990

Jackie Kwinika

It's a 6 or it's a 0 provided on the evidence you have submitted.

0:26:41.40 --> 0:26:45.770

Jackie Kwinika

If the evidence is not sufficient, will score you accordingly.

0:26:48.510 --> 0:26:50.150

Jackie Kwinika

The local.

0:26:52.0 --> 0:26:59.770

Jackie Kwinika

Power ment local production and then women empowerment and that indicator, yes or a no, yes or a no.

0:27:1.890 --> 0:27:26.360

Jackie Kwinika

The small business there looking if you're making 10 million or less that you are able to score the points for small business and indicate your financials there and then also submit your financials or soon affidavit indicating that you're not making more than 10 million.

0:27:29.400 --> 0:27:29.810

Jackie Kwinika

Good.

0:27:29.860 --> 0:27:33.700

Jackie Kwinika

Should the BANKSETA asserting that any better is submitted any false information?

0:27:34.520 --> 0:27:46.270

Jackie Kwinika

The big data policies may disqualify the bidder cancelling award without prejudice to any other remedies available to bankseta and report the service provider to the national treasure.

0:27:47.120 --> 0:27:56.160

Jackie Kwinika

The service provider will be given an opportunity to give reasons why they being search should not take actions detailed above where false information has been submitted.

0:27:57.500 --> 0:28:4.900

Jackie Kwinika

OK, this document is part of the mandatory document that need to be fully completed and submitted to the banks.

0:28:5.720 --> 0:28:17.330

Jackie Kwinika

You need to indicate yes or no, but if there is a no place, give reasons for the no, don't just say no and leave it, don't leave it blank.

0:28:17.600 --> 0:28:21.330

Jackie Kwinika

It must always be a yes or a no answer.

0:28:27.100 --> 0:28:27.360

Jackie Kwinika

Uh.

0:28:30.150 --> 0:28:30.400

Jackie Kwinika

Dean.

0:28:30.410 --> 0:28:33.440

Jackie Kwinika

Yes or no, and I'm sorry if there is a no.

0:28:33.930 --> 0:28:37.780

Jackie Kwinika

If it's a yes, we don't need any more detail.

0:28:38.470 --> 0:28:45.640

Jackie Kwinika

Then you put a name of the bidder there signature and the date and then this is to assist you.

0:28:47.600 --> 0:28:50.350

Jackie Kwinika

Tell us who is who in your project.

0:28:50.900 --> 0:28:56.890

Jackie Kwinika

Project manager was the name and the sign name team member one was the name of the sign, name and team member.

0:28:56.900 --> 0:29:6.170

Jackie Kwinika

Two was the name and the sign name, so you are able to evaluate this Members cause sometimes you submit 10 series and we don't know who is who.

0:29:6.180 --> 0:29:27.650

Jackie Kwinika

Kindly complete this so we are informed before we evaluate you proposal and I've come to the end of my presentation and then I would like to check if there is any questions and then I believe some of the questions.

0:29:27.700 --> 0:29:38.960

Jackie Kwinika

I will not be able to give answers to, but I promise you will get your feedback as soon as possible.

0:29:39.230 --> 0:29:40.270

Jackie Kwinika

I think yeah.

0:29:41.10 --> 0:29:42.400

Jackie Kwinika

Before Friday for sure.

0:29:42.450 --> 0:29:54.30

Jackie Kwinika

I'll be able to post the transcript of this briefing session with the answers to the questions that maybe I'm not able to answer here.

0:29:54.540 --> 0:29:55.150

Jackie Kwinika

Thanks.

0:29:55.200 --> 0:30:3.330

Jackie Kwinika

I'm opening the floor for any questions you can raise your hand so we can take your questions.

0:30:3.390 --> 0:30:7.150

Jackie Kwinika

I will try and as much as I can.

0:30:7.500 --> 0:30:7.980

Jackie Kwinika

Thank you.

0:30:14.820 --> 0:30:18.560

Jackie Kwinika

Umm, please do not type a new questions in the chat.

0:30:20.300 --> 0:30:27.60

Jackie Kwinika

This one I have is more your Sharon Mayor Sharon, the floor is open.

0:30:29.250 --> 0:30:31.500

moyosharon

Umm, OK, thank you very much.

0:30:31.970 --> 0:30:38.570

moyosharon

I'd like to find out if a bankseta has a foul plan before.

0:30:38.930 --> 0:30:41.670

moyosharon

Or the foul plan is being compiled from.

0:30:45.670 --> 0:30:47.740

moyosharon

Like you don't have a foul plan.

0:30:47.790 --> 0:30:52.60

moyosharon

And then the second part, the qualifications.

0:30:52.70 --> 0:30:54.430

moyosharon

Do you need certified copies or just copies?

0:30:58.910 --> 0:31:0.140

Jackie Kwinika

Umm, cut one.

0:31:0.150 --> 0:31:1.40

Jackie Kwinika

One more thing.

0:31:1.390 --> 0:31:3.700

Jackie Kwinika

2nd please bear with me.

0:31:3.810 --> 0:31:4.300

Jackie Kwinika

OK.

0:31:4.310 --> 0:31:7.470

Jackie Kwinika

Do we have a file plan?

0:31:9.100 --> 0:31:11.990

Jackie Kwinika

Men qualifications.

0:31:14.560 --> 0:31:19.620

Jackie Kwinika

My they be satisfied, OK.

0:31:22.470 --> 0:31:27.810

Jackie Kwinika

Umm, I'm not able to provide feedback on the file plan.

0:31:27.860 --> 0:31:37.420

Jackie Kwinika

Apologies, but I will get your feedback on that on the qualification no, no need to certify the qualification.

0:31:38.10 --> 0:31:53.960

Jackie Kwinika

No need to certify the qualification if the qualifications are there, you can submit them through to us

and then what we will do maybe on the short list that when we do our due diligence, then we can task you to get them certified.

0:31:54.390 --> 0:31:59.760

Jackie Kwinika

But for the purpose of evaluation, just submit copies.

0:31:59.770 --> 0:32:7.130

Jackie Kwinika

Clear copies that we are able to see and then also maybe to attack another question.

0:32:7.190 --> 0:32:10.750

Jackie Kwinika

You find that sometimes will receive a foreign qualifications.

0:32:11.260 --> 0:32:29.350

Jackie Kwinika

Please submit Saqua aligned qualification as we are not able to score you for a qualification that is not super aligned cause we don't have resources or capacity to align the NQF levels of collocation.

0:32:29.360 --> 0:32:41.510

Jackie Kwinika

You find that a foreign qualification is level 5, then when it goes for an alignment, they're able to make it level six or eight, five or eight, four or whatever it is.

0:32:41.520 --> 0:32:45.730

Jackie Kwinika

Please ensure that any foreign qualification is super aligned.

0:32:45.980 --> 0:32:59.940

Jackie Kwinika

If it not sacra aligned, we are not able to scope when as we requested you to show us the N to F-11 and then we cannot see if it's a the foreign qualification.

0:32:59.950 --> 0:33:3.840

Jackie Kwinika

Please submit Saqua align qualification in short.

0:33:3.970 --> 0:33:4.660

Jackie Kwinika

Thank you.

0:33:4.770 --> 0:33:6.370

Jackie Kwinika

I'm not sure if you are happy, Sharon.

0:33:8.520 --> 0:33:9.530

moyosharon

Yes, I'm.

0:33:9.540 --> 0:33:10.350

moyosharon

I'm covered.

0:33:10.360 --> 0:33:10.760

moyoshaaron

Thank you.

0:33:11.790 --> 0:33:13.960

Jackie Kwinika

Bankseta any other question.

0:33:16.170 --> 0:33:17.900

Jackie Kwinika

I don't see any other hand.

0:33:19.720 --> 0:33:20.900

Jackie Kwinika

Is everyone happy?

0:33:23.490 --> 0:33:25.570

Jackie Kwinika

And it looks like we are all happy.

0:33:27.140 --> 0:33:28.70

Jackie Kwinika

Oh, OK, OK.

0:33:28.80 --> 0:33:31.430

Jackie Kwinika

OK, I see policy ends up and pull.

0:33:31.440 --> 0:33:32.440

Jackie Kwinika

The floor is open.

0:33:35.410 --> 0:33:36.0

Paul Mullan

Thank you.

0:33:36.70 --> 0:33:37.60

Paul Mullan

I have two questions.

0:33:38.70 --> 0:33:43.160

Paul Mullan

The first one is do you have an electronic document and records management system in place?

0:33:44.580 --> 0:33:55.90

Paul Mullan

And the second question is you, you ask for a file plan, but in your PROCEDURES you refer to a retention.

0:33:56.80 --> 0:34:00.890

Paul Mullan

Are you looking for a retention schedule or just retention procedures?

0:34:2.160 --> 0:34:7.410

Paul Mullan

Uh, just detail on how to dispose of things, but not specifically developing retention schedule.

0:34:9.960 --> 0:34:11.660

Jackie Kwinika

Umm yeah.

0:34:12.370 --> 0:34:14.410

Jackie Kwinika

Thanks Paul for the question.

0:34:14.490 --> 0:34:30.820

Jackie Kwinika

Also, I will provide feedback on those questions on our two questions when I believe by by Friday, colleagues, I will be able to upload a feedback on on those questions and apologies for that.

0:34:31.500 --> 0:34:32.110

Paul Mullan

Thank you very much.

0:34:33.70 --> 0:34:33.760

Jackie Kwinika

You're welcome.

0:34:33.770 --> 0:34:34.730

Jackie Kwinika

Any other question?

0:34:40.330 --> 0:34:40.760

Jackie Kwinika

Umm.

0:34:40.800 --> 0:34:45.270

Jackie Kwinika

I see Louisa Venter and Louisa.

0:34:45.340 --> 0:34:46.200

Jackie Kwinika

The floor is open.

0:34:47.680 --> 0:34:47.980

Louisa Venter

OK.

0:34:49.330 --> 0:34:55.230

Louisa Venter

Just the question about your current record center or registry setup.

0:34:55.930 --> 0:35:4.120

Louisa Venter

So do you have request centers or registries by department or is it one single centralized registry?

0:35:5.370 --> 0:35:6.550

Louisa Venter

Or I could see them.

0:35:7.890 --> 0:35:9.460

Jackie Kwinika

OK, there's that fell.

0:35:9.470 --> 0:35:10.940

Jackie Kwinika

Thanks for the question, Louisa.

0:35:11.910 --> 0:35:14.540

Jackie Kwinika

And then I will provide feedback.

0:35:16.690 --> 0:35:20.370

Louisa Venter

OK, good. OK.

0:35:14.550 --> 0:35:22.620

Jackie Kwinika

I hopefully by Friday, the latest Monday we will approach on the website on the and also on the internal site.

0:35:22.630 --> 0:35:22.950

Jackie Kwinika

Thank you.

0:35:23.620 --> 0:35:24.130

Louisa Venter

OK.

0:35:24.140 --> 0:35:38.460

Louisa Venter

It's just a second question in follow up to Paul Mullins question about whether you already have electronic documentary, which management system, if you don't have one or you planning to implement one in the near future.

0:35:40.540 --> 0:35:42.230

Jackie Kwinika

Yeah, it it it.

0:35:42.280 --> 0:35:44.700

Jackie Kwinika

It looks like I will try to answer that.

0:35:45.930 --> 0:35:46.140

Jackie Kwinika

Yeah.

0:35:54.760 --> 0:35:55.410

Louisa Venter

You kind.

0:35:47.270 --> 0:35:58.940

Jackie Kwinika

Because we're in the process of acquiring the service provider to assist with the SharePoint and then I believe that will be will answer you on that.

0:35:58.990 --> 0:36:0.690

Jackie Kwinika

Uh, give me one second.

0:36:0.860 --> 0:36:2.300

Jackie Kwinika

Let me quickly take this one.

0:36:2.310 --> 0:36:2.910

Jackie Kwinika

Maybe it's.

0:37:30.110 --> 0:37:31.410

Jackie Kwinika

Apologies, apologies.

0:37:31.420 --> 0:37:38.520

Jackie Kwinika

I was just trying to find out if the the the IT manager can come and help is overcommitted.

0:37:38.530 --> 0:37:41.400

Jackie Kwinika

Please it's not able to apologize once you.

0:37:41.810 --> 0:37:42.690

Jackie Kwinika

And then what?

0:37:42.700 --> 0:37:43.710

Jackie Kwinika

What's the next question?

0:37:55.240 --> 0:37:56.560

Jackie Kwinika

Are you are you there, colleagues?

0:38:2.0 --> 0:38:2.590

Jackie Kwinika

Can you hear me?

0:38:4.450 --> 0:38:5.730

Louisa Venter

Yes, we can hear you.

0:38:6.640 --> 0:38:7.190

Jackie Kwinika

OK.

0:38:6.930 --> 0:38:7.500

Gopolang Sefara

Yeah. Yes.

0:38:7.450 --> 0:38:7.800

Jackie Kwinika

OK.

0:38:7.500 --> 0:38:8.400

Erick Nkashama

Yes, Sir.

0:38:9.500 --> 0:38:10.70

Jackie Kwinika

OK.

0:38:10.120 --> 0:38:24.0

Jackie Kwinika

No, I apologies once more colleagues then I believe if there is no other question we have come to the end of the session and then I will provide you feedback.

0:38:24.420 --> 0:38:25.490

Temba Mhlanga

Sorry, sorry.

0:38:25.570 --> 0:38:26.640

Temba Mhlanga

Yes, yes.

0:38:24.920 --> 0:38:27.650

Jackie Kwinika

I I yeah, it's timber.

0:38:26.650 --> 0:38:29.0

Temba Mhlanga

Sorry, century. And yes.

0:38:29.340 --> 0:38:30.170

Jackie Kwinika

You're raising your hand.

0:38:30.810 --> 0:38:31.150

Temba Mhlanga

Yeah.

0:38:31.160 --> 0:38:35.160

Temba Mhlanga

OK, my question is with regards to.

0:38:36.540 --> 0:38:40.710

Temba Mhlanga

Umm, the the the work which is currently happening.

0:38:40.780 --> 0:38:43.450

Temba Mhlanga

You mentioned that you are going to.

0:38:43.540 --> 0:38:43.870

Temba Mhlanga

You are.

0:38:44.0 --> 0:38:50.210

Temba Mhlanga

I don't know whether you're currently engaged in someone, or there's already someone who is going to be implementing your SharePoint.

0:38:50.480 --> 0:39:6.600

Temba Mhlanga

So, uh, that being said, I we are going to be waiting for the file plan to be concluded because yes, that they're going to be things like your retention policies, your disposal authorities and all of that which need to be implemented and all of that.

0:39:6.610 --> 0:39:16.840

Temba Mhlanga

So is this person or is the company which is going to be engaged with that going to wait for us to complete this or this is going to be happening concurrently?

0:39:23.90 --> 0:39:23.440

Temba Mhlanga

Off.

0:39:19.230 --> 0:39:26.80

Jackie Kwinika

Yeah, yeah, the the the plan will be true to, to, to run concurrently concurrently.

0:39:26.190 --> 0:39:34.960

Jackie Kwinika

But the the, the, the the procurement is not finalized yet, we we we still planning we're still in the planning phase to go to the market.

0:39:35.990 --> 0:39:36.270

Temba Mhlanga

OK.

0:39:37.900 --> 0:39:38.370

Temba Mhlanga

No thanks.

0:39:39.440 --> 0:39:40.650

Jackie Kwinika

Ohca, thank you.

0:39:41.120 --> 0:39:42.860

Jackie Kwinika

Is are you answer them.

0:39:44.100 --> 0:39:45.130

Temba Mhlanga

Yes, you have answered me.

0:39:46.0 --> 0:39:46.470

Jackie Kwinika

OK.

0:39:46.800 --> 0:39:47.150

Jackie Kwinika

That's it.

0:39:47.190 --> 0:39:47.690

Jackie Kwinika

Thanks.

0:39:48.200 --> 0:39:50.420

Jackie Kwinika

Uh, any other question, colleagues?

0:39:53.930 --> 0:40:8.620

Jackie Kwinika

Then yeah, as I've said earlier on the the promises to have this app on the website by Friday, but let latest Monday so you can be able to prepare your own proposal for the tender.

0:40:8.680 --> 0:40:10.740

Jackie Kwinika

Tendai will be closing on the 28th.

0:40:11.930 --> 0:40:15.200

Jackie Kwinika

Or for July, still have some time.

0:40:16.160 --> 0:40:19.230

Jackie Kwinika

And then a thanks everyone for making time.

0:40:20.440 --> 0:40:26.630

Jackie Kwinika

Uh to this session and then all this is just a a non compiled a recession.

0:40:27.80 --> 0:40:34.780

Jackie Kwinika

I will be uploading the answers to your question on the website and also on the etenders.

0:40:36.50 --> 0:40:43.530

Jackie Kwinika

And then thanks and apologies once more for my colleague who couldn't make it to the session. And Ajit.

0:40:44.590 --> 0:40:45.40

Jackie Kwinika

Yeah.

0:40:45.90 --> 0:40:49.850

Jackie Kwinika

Thanks and bye for now and good luck also with your proposal.

0:40:53.580 --> 0:40:54.350

Louisa Venter

Thank you.

0:40:54.620 --> 0:40:54.910

Louisa Venter

Bye bye.

0:40:55.790 --> 0:40:56.300

Kgothatso Mangole

Thank you.

0:40:56.130 --> 0:40:56.590

Paul Mullon

Thank you.

0:40:56.980 --> 0:40:57.820

Lebogang Alaardt

Thank you.

0:41:4.710 --> 0:41:5.300

moyosharon

Thank you. Bye.